

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
3 MARCH 2021
7:30 P.M.
PUBLIC HEARING
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster is holding a virtual public hearing at 7:30 PM, on March 3, 2021 through Zoom Meeting, with a regular meeting to follow at 7:31 PM or soon thereafter. The Meeting ID is 207 812 8623 and the phone number needed to call in is 1-929-205-6099.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, George Gaspar, Tom Boissonnault
Village Police Chief:
Village Engineer: Todd Atkinson
Village Counsel: Jennifer Herodes,
Clerk & Treasurer: Michelle Chiudina
Deputy Clerk-Treasurer:

Absent:

John Del Gardo

Gregory Folchetti

Donna Milazzo

Pledge to flag.

Public Hearing

Mayor Schoenig motions to open the Public Hearing, Trustee Bryde 2nd, all in favor 5 to 0.

PLEASE TAKE NOTICE THAT PURSUANT TO THE DIRECTIVES OF EXECUTIVE ORDER 203 OF GOVERNOR ANDREW M. CUOMO and in accordance with the subsequent guidance provided by New York State, the Village of Brewster will be conducting a public forum for the review and comment on its draft plan for Police Reform.

Mayor Schoenig: Before we get started, if anybody wishes to speak, we will give you three minutes to speak. There is no back and forth with the Police Chief or the Village Board at this time, this is just for public comment. With that, I will open it up for public comment.

Clerk Chiudina reads off the names of those in attendance at the meeting for public comment.

No Public Comment

Mayor Schoenig motions to keep the Public Hearing open until March 10th 11:59 PM for public comment in written format, either electronic or hand written, Trustee Gaspar 2nd, all in favor 5 to 0.

Mayor Schoenig motions to open the regular meeting, Trustee Bryde 2nd, all in favor 5 to 0.

Regular Meeting

1. 530 North Main Street – Dr. Nassar Aqeel. No Representative - Tabled.
2. Monthly Reports
 - 2.1. Planning Board Reports for February, 2021. No Report.
 - 2.2. Engineer's Reports for February, 2021. Mr. Todd Atkinson, Village Engineer of Folchetti and Associates, delivers the February 2021 Engineer's Report. Copies will be attached to the minutes. Mr. Atkinson discusses the Route 6 bridge project and the water work on west side. He mentions that there will be notices when that will be happening. Mr. Atkinson continues discusses the Wells Park Bike Path Connector Project and the design plans are being review by Putnam County at this time. Mr. Atkinson mentions that Putnam County will be using funds from a grant to begin work on the project by clearing out trees in the area before the end of March. Mayor Schoenig motions to accept the Engineer's Report for February, 2021, Trustee Boissonnault 2nd, all in favor 5 to 0.
 - 2.3. DPW Report. Mr. Domenic Consentino, DPW Superintendent, delivers the monthly DPW Report. Mr. Consentino states that water production for February at the pump house was 4,800,000 gallons, which is about 170,000 gallons per day. Mr. Consentino informs the Board of a call he received about a leak on Putnam Avenue, so the

water was shut off and he will turn the water back on once the property owner fixes this. Mr. Consentino also informs the Board that he has begun reading water meters for the April billing. Trustee Bryde mentions to Mr. Consentino that the streetlight near the 208 Main Street parking lot is now very bright, and Mr. Consentino states that the light is off now, but he did report this to NYSEG. Deputy Mayor Piccini asks about moving forward with new water meters in resident's homes for the 2022 Budget Year. Mr. Consentino states that this is something that should be done in the next year or two. Mr. Consentino notes there were a few properties in the Village that had no maintenance done during the recent snow storms and one of the properties had a pipe break in the basement and was forced to turn the water off as there was no one living in the building. Trustee Gaspar asks if Mr. Consentino leaves a note to let the property owner know that the water was shut off and Mr. Consentino explains that he does not as the properties are vacant but will do that if he has to do it again. Mayor Schoenig motions to accept the DPW Report, Trustee Bryde 2nd, all in favor 5 to 0.

2.4. Zoning Board Report. No Activity.

3. Financial Report. Clerk Chiudina delivers the financial report. Clerk Chiudina explains that there are a few items that are over budget but we will continue to monitor these and make the appropriate adjustments. She informs the Board that the unpaid taxes have been sent over to Putnam County and the Village should be receiving a check to make us whole. Clerk Chiudina notes that Court will be opening back up on March 22. Clerk Chiudina asks if Counsel Herodes has the shut off notices to send out to property owners who have not paid their bills. Clerk Chiudina explains that if these property owners do not pay their bills, the amounts will end up on their taxes. Counsel Herodes will email the notices to Clerk Chiudina. Clerk Chiudina has received all of the budget recommendations back from Department Heads and will have a preliminary budget for review by March 20th. Clerk Chiudina also asks that the following budget adjustments are made to this year's budget:

Budget Transfers for 3/3/21

GENERAL FUND

		Original Budget	Projected Budget	Transfer
Budget Increase (source)	A.1289.000	\$ -	\$ 1,057.98	\$ 1,057.98
Budget increase (source)	A.2770.000	\$ 6,000.00	\$ 8,956.57	\$ 2,956.57
Budget increase	A.3120.120	\$ 5,400.00	\$ 7,440.00	\$ (2,040.00)
Budget Increase	A.1110.400	\$ 21,000.00	\$ 21,916.57	\$ (916.57)
Budget Increase	A.1110.200	\$ -	\$ 1,057.98	\$ (1,057.98)
		Net Transfer		\$ -

Mayor Schoenig motions to accept budget adjustments stated above, Deputy Mayor Piccini 2nd, all in favor 5 to 0.

4. Account 131 and 499 – Sewer Adjustment. Clerk Chiudina reminds the Board of the break in the water lines between the properties at 516 North Main Street. Mr. Ramirez is requesting that the Board provide relief on the bills that were charged based off of the high water usage. Clerk Chiudina asks Mr. Ramirez to elaborate on the water filter issue at 5 Merritt Lane and Mr. Ramirez explains that he was away when this happened but the person who filled in was not checking on the properties and there was a leak. Mr. Ramirez continues to explain that the sump pump was taking the excess water and dispersing it into the property, on the lawn and parking lot. Mayor Schoenig asks for the historic billing for each of the accounts and Clerk Chiudina explains that historically, 5 Merritt Lane is billed \$700 for an average sewer bill and 516 North Main Street is billed \$500 for an average sewer bill. Mayor Schoenig motions to bill 5 Merritt Lane historically at \$700 with a 10% penalty, Trustee Gaspar 2nd, all in favor 5 to 0. Mayor Schoenig motions to bill 516 North Main Street historically at \$500 with a 10% penalty, Trustee Gaspar 2nd, all in favor 5 to 0. Mr. Ramirez asks for clarification on what he is paying, and Clerk Chiudina explains that he will be billed historically for both accounts, for the amount that the Board approved but the water bill will not be adjusted as the water was used and went through the meter. Clerk Chiudina will email Mr. Ramirez a new bill and Mr. Ramirez asks about relief on the water bill. Mayor Schoenig states that because the water went through the meter but not through the sewer, he was given a break on the sewer bill. Mr. Ramirez thanks the Board for their time.
5. Account 133 – Sewer Penalty Adjustment. Shi Yong Zhang requests that the Board remove the \$67.32 penalty from the sewer bill. Clerk Chiudina explains to the Board that this resident moved to the Village in 2018 and never received a penalty. The resident went to the wrong building to pay the bill, as well as attempted to pay the bill online but had technical issues. Mayor Schoenig notes that he had an issue recently where he did not pay his sewer bill on time as it was meant to be paid in the refinancing of his home, but still paid the penalty. Trustee Gaspar motions to remove the penalty from Account 133, Deputy Mayor Piccini 2nd, Trustee Gaspar: Aye, Trustee Bryde: Aye, Deputy Mayor Piccini: Aye; Mayor Schoenig: No, Trustee Boissonnault: No. Motion passes 3 to 2.

6. Refer 861-869 Rt 22 Applicant to Planning Board. Counsel Herodes explains that this applicant was already referred to the Planning Board when Local Law #1 of 2021 was adopted. She continues explaining that it is up to the applicant's attorney to move forward with the Planning Board application.
7. Minutes for Approval - February 17, 2021. Trustee Bryde approves the minutes for the public hearing and the regular meeting, Deputy Mayor Piccini 2nd all in favor 5 to 0.
8. Vouchers Payable – Trustee Bryde reviewed the vouchers in the office and found everything in order.

8.1. A -	GENERAL FUND	\$23,592.91
8.2. C –	REFUSE & GARBAGE	21,008.44
8.3. EN -	ENGINEERING FEES - ESCROW	830.00
8.4. F -	WATER FUND	8,927.57
8.5. G -	SEWER FUND	160,604.58
8.6. TA -	TRUST & AGENCY	4,582.05

Total Vouchers Payable \$219,545.55

Mayor Schoenig motions to approve the vouchers payable as written, Deputy Mayor Piccini 2nd, all in favor 5 to 0.

9. Other Business
 - 9.1. Trustee Gaspar asks about the cleaning quote that Clerk Chiudina presented to the Board and Clerk Chiudina states that she is in the process of acquiring more quotes and will update the Board as soon as possible. Trustee Gaspar asks if Mayor Schoenig signed Resolution 021721-1 and Mayor Schoenig confirms this.
10. New Business
 - 10.1. Trustee Gaspar notes that he is happy to see the Route 6 bridge being worked on. Trustee Boissonnault agrees.
11. Public Comment
 - 11.1. Scott Seaman, Board of Education, informs the Board that there were a few cases of COVID in the schools but have now been resolved. He also informs the Board that JFK Elementary School was shut down due to a plumbing issue which have been resolved as well. Mr. Seaman states that the Board of Education is working on getting the kids back in the schools, and surveys have gone out to the parents for feedback on that process. He also states that the Board of Education is working on getting the kids back in the school as soon as possible. Deputy Mayor Piccini asks if there is an update on whether regents tests will happen and Mr. Seaman says that nothing is official yet but he will keep the Board updated.
 - 11.2. John Lord, Town of Southeast Councilman, asks if Wells Park will be opening this year and will it be open to access the bike path when the park is usually closed. Trustee Boissonnault does not believe the bike path will be able to be accessed when the park is closed but he does plan to open Wells Park this spring. Trustee Gaspar notes that there may be minimal access to the park while construction is taking place. Mr. Lord notes that he didn't think that the bike path connector would be open this year but hopes that there is consideration to allow the bike path to be accessible all year round as there is ample parking for those who wish to use the bike path. Trustee Boissonnault states that this has not been discussed yet but would assume that it would be closed while the park is closed.
 - 11.3. Doctor Justin Nowowiejski is asking the Board to consider a veterinary practice at 850 Route 22, which is located in the B-2 District, that currently does explicitly allow a veterinary practice at this time. Trustee Gaspar asks if Dr. Nowowiejski spoke with the Building Department regarding this, and Clerk Chiudina states that she spoke with Mr. Scorca explaining to him about veterinary practice and she explains that the area is currently zoned for medical offices but was unsure if a veterinary practice would be considered a medical office. Clerk Chiudina recommended to Dr. Nowowiejski to speak to the Board during public comment. Counsel Herodes asks for the definition of a medical office and Clerk Chiudina explains that a medical office pertains to human medical practices. Counsel Herodes explains that to allow this, if the Board chooses to do so, would require an adjustment to the definition of a medical office or a change to the zone completely to allow this as a permitted use. Trustee Boissonnault asks if outdoor pens would be installed at this practice and Dr. Nowowiejski notes that there would be no outdoor spaces for animals and would only board an animal if it were medically necessary. Counsel Herodes states that there are a lot of variables surrounding an animal hospital versus a veterinary practice, relating to outdoor pens and overnight boarding of animals. Counsel Herodes explains the process that Dr. Nowowiejski would follow, should he want to move forward with an application and a zoning amendment. Deputy Mayor Piccini notes that this use is not zoned in any of the districts in the Village of Brewster. Counsel Herodes asks if Dr.

Nowowiejski is going to purchase or lease the property and Dr. Nowowiejski states that he would lease the property with the possibility of purchasing the property in the future. Deputy Mayor Piccini reiterates the process of what an applicant would need to do in order to do a zoning amendment. Mayor Schoenig informs Dr. Nowowiejski that his next step would be to put an application together and submit it to the Board of Trustees. Dr. Nowowiejski thanks the Board of their time.

12. Mayor Schoenig motions to adjourn, Trustee Boissonnault 2nd, all in favor 5 to 0.

1. <u>GENERAL INFORMATION</u>		
Report No: 2 of 2021	Date: 3/3/2021	Contract No:
Facility Name: VOB / PLANNING BOARD REVIEW AND CONSULTATION		

2.	<u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:
a.	Projects reviewed this month (attach additional pages as needed)
	<ul style="list-style-type: none"> There were no projects reviewed or inspected in January.
b.	Status of Planning Board projects (attach additional pages as needed):
	<ul style="list-style-type: none"> 538 North Main Street – Construction Ongoing/Amendment Approved 79 Main Street Resolution Requirements; Inspections 530 North Main Street – Ongoing Inspections
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> Continue plan review and meetings for B.O.S. Land Development Perform site inspection at 538 North Main Street, when needed 530 North Main Street, Ongoing Inspections Perform site inspection at 79 Main Street, when needed

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 2 of 2021	Date: 3/3/2021	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Maintain monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village.
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Begin to compile MS4 documents and prepare MS4 Annual Report.
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Perform dry weather inspections on Village outfalls. • Address comments, if any, from the NYSDEC on Annual Report.